

Regular Meeting of the Council for the R.M. of Big Arm, No. 251 held on Monday, December 13, 2021 in Council chambers in the municipal office in Imperial, SK commencing at 9:00 a.m.

Present: Reeve Sheldon Vance, Councillors Trevor Lewis, Chase Tannahill, Jeff Nelson, Larry Waldow, and CAO Yvonne (Bonny) Goodsman

Absent: Councillors Tanner Hebron and Kevin Rae

Attending: Corrie McLane- Maintenance – 9:00 am

301/2021 Meeting: Sheldon Vance: That as a quorum is present the meeting is called to order.
CARRIED UNANIMOUSLY

302/2021 Agenda: Trevor Lewis: That the agenda be accepted as amended by adding:
Administration: -5% Allowance for Inventory **CARRIED UNANIMOUSLY**

No Statements of Conflict of interest were declared with items on the agenda as adopted.

303/2021 Minutes: Chase Tannahill: That the minutes from the regular meeting held on November 8, 2021 be approved as presented. **CARRIED UNANIMOUSLY**

Foreman Corrie McLane gave the foreman report at 9:08 a.m.

304/2021 Rocks: Chase Tannahill: That the RM will investigate rock picker options further and discussion is deferred to the January 2022 meeting. **CARRIED UNANIMOUSLY**

**Administrator Goodsman left the meeting at 9:40 am
Administrator Goodsman re-attended the meeting at 9:43 am.**

305/2021 Maint: Larry Waldow: That the Foreman report be accepted as presented and be filed. **CARRIED UNANIMOUSLY**

Foreman Corrie McLane left the meeting at 10:15 am.

306/2021 Mail: Chase Tannahill: That correspondence be acknowledged as received and accepted as presented and be filed.

1. 20/20 Geomatics Ltd xmas letter
2. Palliser Library donations letter
3. RBC Imperial closing
4. Gravelock newsletter
5. SMHI 2021 Season Total
6. SARM weekly bulletin
7. Message from SARM Director
8. Palliser Library Covid Testing pickup locations
9. Ritchie Brothers newsletter
10. PBI Newsletter
11. Building and Technical standards new act
12. John Deere Operations Center

CARRIED UNANIMOUSLY

307/2021 Donation: Jeff Nelson: That council authorizes a \$750.00 donation to the Imperial Library for the 2022 year to be paid to the Palliser Regional Library Board as a contribution to 2022 wages. **CARRIED UNANIMOUSLY**

308/2021 F/S: Jeff Nelson: That the Financial Statements, the list of accounts paid and employee payroll register for the month of November 2021 be accepted as presented and are attached to and form part of these minutes. **CARRIED UNANIMOUSLY**

309/2021 A/Payable: Chase Tannahill: That the list of accounts payable and employee payroll register for the month of December 2021 to date be accepted as presented and are attached to and form part of these minutes. **CARRIED UNANIMOUSLY**

310/2021 Hours: Jeff Nelson: That Christmas Hours be established at the discretion of the Administrator. **CARRIED UNANIMOUSLY**

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- 311/2021 **Wages:** Trevor Lewis: That Council authorizes the Clerk salary be \$24.00 per hour plus stat and holiday pay and benefits as applicable commencing January 1, 2022.
CARRIED UNANIMOUSLY

- 312/2021 **Foreman:** Trevor Lewis: That the Foreman salary be established as:

Corrie McLane \$80,000.18 per annum salary for position to include 4 weeks' vacation commencing January 1, 2021 plus applicable benefits.
The above salary to be paid as calculated on a bi-weekly basis.
CARRIED UNANIMOUSLY

- 313/2021 **GrantT:** Jeff Nelson: That Reeve Vance is authorized to sign the Audit Engagement Letter with Grant Thornton.
CARRIED UNANIMOUSLY

- 314/2021 **MuniSoft:** Trevor Lewis: That the RM authorizes Munisoft security signing authority documentation be signed as required. Further, the municipality authorizes establishing an A/P transfer limit requiring secondary release for EFT payments from the Munisoft Program of \$1,000,000.00.
CARRIED UNANIMOUSLY

- 315/2021 **Procure.:** Chase Tannahill: That Reeve Sheldon Vance and CAO Yvonne (Bonny) Goodsman are authorized to sign and publish the Notice of Procurement as required and to publish same on the Sask Tenders website for two weeks.
CARRIED UNANIMOUSLY

- 316/2021 **Inventory:** Larry Waldow: That Council authorizes the establishment of a 5% inventory allowance for gravel inventory.
CARRIED UNANIMOUSLY

- 317/2021 **Bylaw:** Trevor Lewis: That Bylaw No. 7 of 2021 being a Bylaw for entering into an agreement to provide fire protection services be read a 1st time at this meeting.
CARRIED UNANIMOUSLY

- 318/2021 **Bylaw:** Jeff Nelson: That Bylaw No. 7 of 2021 being a Bylaw for entering into an agreement to provide fire protection services be read a 2nd time at this meeting.
CARRIED UNANIMOUSLY

- 319/2021 **Bylaw:** Larry Waldow: That Bylaw No. 7 of 2021 being a Bylaw for entering into an agreement to provide fire protection services be given a 3rd reading at this meeting.
CARRIED UNANIMOUSLY

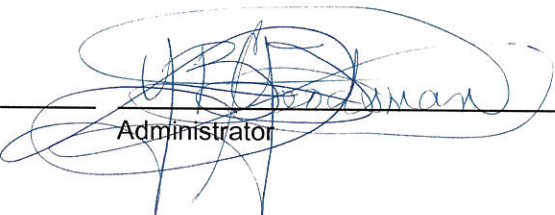
- 320/2021 **Bylaw:** Chase Tannahill: That Bylaw No. 7 of 2021 being a Bylaw for entering into an agreement to provide fire protection services be read a 3rd time and adopted.
CARRIED UNANIMOUSLY

- 321/2021 **iHunter:** Trevor Lewis: That Council is not interested participating in the iHunter app at this time.
CARRIED UNANIMOUSLY

- 322/2021 **Adjourn:** Sheldon Vance: That the meeting be adjourned at 11:30 a.m. and the next meeting of council is scheduled for Monday, January 10, 2021 at 9:00 a.m., to be held in the council chambers in the R.M. of Big Arm, No. 251 office. 54 Prince Street, Imperial, Saskatchewan.
CARRIED UNANIMOUSLY



 Reeve



 Administrator