

Regular Meeting of the Council for the Village of Liberty November 15, 2023 held in Council chambers at 54 Prince Street in Imperial, SK commencing at 9:00 a.m.

Present: Mayor Jennifer Langlois, Councillors Jim Stratton, Bob Dornian and Administrator Yvonne (Bonny) Goodsman

Absent:

Attending: Travis Wolff- Maintenance

194/2023 Meeting: Jennifer Langlois: That as a quorum is present the meeting is called to order. CARRIED UNANIMOUSLY

195/2023 Agenda: Bob Dornian: That the agenda be accepted as amended by adding: Unfinished Business: 5) Letter re. Greenhouse CARRIED UNANIMOUSLY

No Statement of Conflict with the Agenda Items were expressed at this time.

196/2023 Minutes: Jim Stratton: That the minutes for the meeting held on October 18, 2023 are accepted as presented. CARRIED UNANIMOUSLY

Travis Wolff attended at 9:00 a.m. and gave the maintenance report at 9:12 a.m.

197/2023 Lagoon: Bob Dornian: That the Lagoon Inspection Report be acknowledged as received and accepted as presented. CARRIED UNANIMOUSLY

198/2023 Maint.: Jim Stratton: That the maintenance report, water works logs, and water analysis reports be accepted as presented. CARRIED UNANIMOUSLY

199/2023 Fire: Bob Dornian: That Council authorizes the Liberty Volunteer Fire Department to control burn the cattails at lagoon. CARRIED UNANIMOUSLY

Travis Wolff left the meeting at 9:25 am.

200/2023 Corres.: Bob Dornian: That the following correspondence be acknowledged as none received. CARRIED UNANIMOUSLY

201/2023 F/S: Jim Stratton: That the Financial Statements, List of Accounts Paid, Payroll Cheque Register Report and Bank Reconciliation for the month of October 2023 are accepted as presented and are attached to and form part of these minutes. CARRIED UNANIMOUSLY

202/2023 A/P: Bob Dornian: That the Accounts Payable and Council Indemnity Cheque Register Report for the month of November 2023 to date be accepted as presented and are attached to and form part of these minutes. CARRIED UNANIMOUSLY

RESCINDED / REPEALED

203/2023 Indemnity# Bob Dornian: That the 2024 Councillor Indemnity be established at: Mayor: \$80.00 per meeting Councillors: \$70.00 per meeting Supervision: \$15.00 per day CARRIED UNANIMOUSLY

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204/2023 Mayor: Jennifer Langlois: That Robert Dornian be appointed as Deputy Mayor. CARRIED UNANIMOUSLY

205/2023 Signing: Jim Stratton: That Mayor Jennifer Langlois or Deputy Mayor Bob Dornian, and administrator Yvonne (Bonny) Goodsman have signing authority for the Village of Liberty. CARRIED UNANIMOUSLY

206/2023 B.O.R.: Bob Dornian: That the VILLAGE OF LIBERTY appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the

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appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That the VILLAGE OF LIBERTY appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as **Secretary to the Board of Revision** for the term of January 1 2024, through to December 31, 2024; remuneration as set out in Western Municipa. Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. **CARRIED UNANIMOUSLY**

- 207/2023 MRS: **Jim Stratton:** That the Council of the Village of Liberty confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant.
 Submission of the 2022 Audited Financial Statements to the Ministry of Government Relations;
 The Municipality does not run a Municipal Waterworks System that required reporting. In good standing with respect to the reporting and remittance of Education Property Taxes;
 Adoption of a Council Procedures Bylaw;
 Adoption of an Employee Code of Conduct; and

 All members of council have filed and annually updated their Public Disclosure Statements, as requires; and that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. **CARRIED UNANIMOUSLY**
- 208/2023 SUMA: **Jim Stratton:** That SUMA insurance be approved and valuations accepted as presented. **CARRIED UNANIMOUSLY**
- 209/2023 Audit: **Bob Dornian:** That Mayor Jennifer Langlois and CAO Yvonne (Bonny) Goodsman are authorized to sign Auditor Scope Letter from Dudley and Company. **CARRIED UNANIMOUSLY**
- 210/2023 Audit: **Jim Stratton:** That Council agrees to and is authorized to sign the Auditors Management letter as presented. **CARRIED UNANIMOUSLY**
- 211/2023 Audit: **Bob Dornian:** That Council has reviewed and agrees to sign the Dudley and Company Risk Management letter as presented. **CARRIED UNANIMOUSLY**
- 212/2023 Holidays: **Jim Stratton:** That Council approves Christmas hours be established at the discretion of the Administrator. **CARRIED UNANIMOUSLY**
- 213/2023 Legal: **Bob Dornian:** That Council acknowledges receipt of the Court Proceedings information to date. **CARRIED UNANIMOUSLY**
- 214/2023 IIP: **Bob Dornian:** That Council authorizes Administration to apply for IIP Grant for the Hall retrofit for energy efficiency heating and cooling of specific municipal buildings (Hall, Village office, Fire Hall, Municipal Building (Pumphouse). **CARRIED UNANIMOUSLY**
- 215/2023 IIP: **Jim Stratton:** That Council authorizes Administration to repeal the existing IIP 2021-006117 – Sewer Line Inspection and Replacement – 80 m on Henry Street. **CARRIED UNANIMOUSLY**
- 216/2023 Rink: **Bob Dornian:** That Council directs Administration to contact PBI and SUMAssure regarding proposal for Rink project to garner additional information on potential requirements. **CARRIED UNANIMOUSLY**
- 217/2023 Rink: **Jim Stratton:** That Council acknowledges receipt of the rink proposal and supporting letter from the Liberty Service Club and is reviewing the proposal. **CARRIED UNANIMOUSLY**
- 218/2023 Tax E.: **Bob Dornian:** That Council authorizes title transfer under the Tax Enforcement Act of lots 13 & 14 Block 7 Plan E1266. **CARRIED UNANIMOUSLY**
- 219/2023 OTR's: **Jim Stratton:** That Administrator is to notify the affected property owners that the following Orders to Remedy are still in effect:
 OTR #2 101 Horace Street Removal of: Junked vehicles, debris – including lumber, garbage, mattresses, tires, etc.
 OTR #9 517 Saskatchewan Street Repair of broken windows & doors on residence and accessory buildings, ensure buildings are secure from wildlife and insects. Remove and replace front deck. Replace damaged siding. Remove metal and assorted materials, scattered about it. Mow overgrown grass. Remove Junk Truck.

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OTR#10 301 Horace Street Demolish and remove
dilapidated green houses and level lot to grade **CARRIED UNANIMOUSLY**

220/2023 Credit: **Bob Dornian:** That Council authorizes establishing a credit card account through Royal Bank of Canada with a limit of \$5,000.00 **CARRIED UNANIMOUSLY**

221/2023 Payments: **Jim Stratton:** That Council directs administration to notify V Storey that all future payments to the Village are to be made by e-transfer. **CARRIED UNANIMOUSLY**

~~222/2023 Taxes~~ **Jennifer Langlois:** That Council authorizes writing off taxes on STLE 1 LIB CN for the amount of:
~~by Res. # / Bylaw #~~ Municipal - \$862.50
~~342/2023 -~~ School - \$15.42
~~_____~~ **Total - \$877.92 CARRIED UNANIMOUSLY**

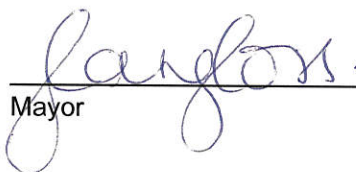
~~NMC 223/2023 Cheques:~~ **Bob Dornian:** That Councillor Stratton to investigate outstanding cheque # 2242 in the amount of \$732.00 issued to the Liberty Service Club. **CARRIED UNANIMOUSLY**

224/2023 Scraps: **Jim Stratton:** That Council authorizes Liberty Service Club to place a metal collection bin at the existing Waste Collection Site for a period not to exceed one month in the spring of 2024. **CARRIED UNANIMOUSLY**


225/2023 Library: **Bob Dornian:** That Council acknowledges receipt of the Palliser Regional Library Imperial Branch notification of shortfall of hours for 2024. **CARRIED UNANIMOUSLY**

226/2023 PBI: **Jim Stratton:** That Council appoints PBI Building Inspectors as the building officials for the municipality for the year and authorizes Mayor Langlois to sign same. **CARRIED UNANIMOUSLY**

227/2023 Adjourn: **Jennifer Langlois:** That the meeting be reconvened and then adjourned at 11:31 a.m. and a regular meeting of council be scheduled for Wednesday, December 13, 2023 at 9:00 a.m. at the Village of Liberty Office, 54 Prince Street in the Town of Imperial, Saskatchewan. **CARRIED UNANIMOUSLY**



Mayor



As Administrator