

Regular Meeting of the Council for the R.M. of Big Arm, No. 251 held on Monday, October 18, 2021 in Council chambers in the municipal office in Imperial, SK commencing at 8:00 a.m.

Present: Reeve Sheldon Vance, Councillors Tanner Hebron, Chase Tannahill, Trevor Lewis, Jeff Nelson, Larry Waldow, Kevin Rae and CAO Yvonne (Bonny) Goodsman

Absent:

Attending: Corrie McLane- Maintenance – 8:00 am

235/2021 Meeting: Sheldon Vance: That as a quorum is present the meeting is called to order. CARRIED UNANIMOUSLY

236/2021 Agenda: Kevin Rae: That the agenda be accepted as presented. CARRIED UNANIMOUSLY

No Statements of Conflict of interest were declared with items on the Agenda as adopted.

237/2021 Minutes: Larry Waldow: That the minutes from the regular meeting held on September 13, 2021 be approved as presented. CARRIED UNANIMOUSLY

238/2021 Minutes: Tanner Hebron: That the minutes for the Fire Committee meeting of September 22, 2021 be approved as presented. CARRIED UNANIMOUSLY

Foreman Corrie McLane gave the foreman report at 8:08 a.m.

239/2021 Maint: Chase Tannahill: That the Foreman report be accepted as presented and be filed. CARRIED UNANIMOUSLY

240/2021 Layoff: Tanner Hebron: That council authorizes the seasonal layoff of R. Knoblauch effective Friday, October 22, 2021 due to lack of work and end of seasonal contract. CARRIED UNANIMOUSLY

Councillor Kevin Rae declared conflict of interest at 8:25 a.m. under MA section 120 as discussion centered around consideration of potential employment of a relative. Kevin vacated his chair and left council chambers at 8:25 a.m. Councillor Rae re-attended the meeting and assumed his chair at 8:30 a.m.

241/2021 Muskeg: Trevor Lewis: That, council is satisfied with the culvert installations on Township Road 264 east and that at this time no further actions are required. CARRIED UNANIMOUSLY

242/2021 Rock: Kevin Rae: That Council authorizes the Reeve and CAO to sign an agreement to purchase rock (10" plus) from SE 29-27-25 W2 owners for a purchase price of \$20.00/tonne. CARRIED UNANIMOUSLY

243/2021 RIRG: Jeff Nelson: That the R.M. has no available projects for consideration under the 2022 RIRG grant offering. CARRIED UNANIMOUSLY

244/2021 CTP: Larry Waldow: That Council authorizes the Reeve and CAO to sign the CTP declaration as evidence of the municipalities adherence and completion of the stated stipulations and requirements for the funding. CARRIED UNANIMOUSLY

245/2021 Telecom: Trevor Lewis: That Council acknowledges information received from administration on the potential installation of a telecom tower on NE 20-26-24 W2 pending receipt of a development application. CARRIED UNANIMOUSLY

246/2021 SARM: Jeff Nelson: That council acknowledges receipt of information on on-line voting registration requirements and virtual mid-term convention registration. Councillors who wish to attend may contact administration and proceed with registration. CARRIED UNANIMOUSLY


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- 247/2021 **Etters:** Trevor Lewis: That the R.M. of Big Arm, No. 251 is willing to enter into a custom road maintenance agreement with the Resort Village of Etters Beach regarding the maintenance of designated streets within the boundaries of the urban municipality and the Etters Beach Recreation site. **DEFEATED**
- 248/2021 **Rates:** Chase Tannahill: That council accepts administration’s presentation of the “new” road maintenance agreements and rates and the “new” proposed gravel excavation rates both of which are to become effective January 1, 2022 pending municipal bylaw adoption stating the excavation rates. **CARRIED UNANIMOUSLY**

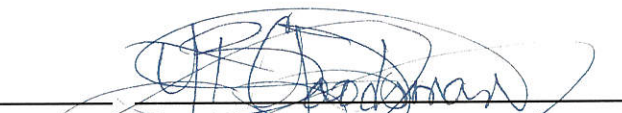
Foreman McLane left the meeting at 9:43 am.
- 249/2021 **Recess:** Sheldon Vance: That the meeting recess for five (5) minutes at 9:45 a.m. **CARRIED UNANIMOUSLY**
- 250/2021 Sheldon Vance: That the meeting reconvenes at 9:50 a.m. **CARRIED UNANIMOUSLY**
- 251/2021 **Mail:** Larry Waldow: That correspondence be acknowledged as received and accepted as presented and be filed.

 - 1. PBI Newsletter
 - 2. PHO Newsletter

CARRIED UNANIMOUSLY
- 252/2021 **F/S:** Kevin Rae: That the Financial Statements, the list of accounts paid and employee payroll register for the month of September 2021 and councillor Indemnity be accepted as presented and are attached to and form part of these minutes. **CARRIED UNANIMOUSLY**
- 253/2021 **A/Payable:** Jeff Nelson: That the list of accounts payable and employee payroll register for the month of October 2021 to date be accepted as presented and are attached to and form part of these minutes. **CARRIED UNANIMOUSLY**
- 254/2021 **Auditor:** Tanner Hebron: That the municipality accepts the tender from Grant Thornton for \$9,113.00 under their proposal to provide Audit Services to the R.M. of Big Arm, No.251. The R.M. of Big Arm, No. 251 hereby appoints Grant Thornton as the Auditor for the municipality. **CARRIED UNANIMOUSLY**
- 255/2021 **Munisoft:** Trevor Lewis: That council authorizes administration to participate in the Munisoft AP training to allow for updating of the program at such time as the training is available. All associates costs are to be paid by the municipality. **CARRIED UNANIMOUSLY**
- 256/2021 **Staff:** Jeff Nelson: That council authorizes administration to advertise for a temporary part-time clerical staff member. Position subject to 3 months’ probation, or extension if required, and salary to be commensurate with experience but no more than \$20.00 per hour. Ad is to be placed in the Watrous Manitou and Davidson Leader news papers and on the R.M. website. **CARRIED UNANIMOUSLY**
- 257/2021 **Gift Card:** Kevin Rae: That Council authorizes the purchase of a prepaid VISA card for R. Knoblauch in the amount of \$500.00 in appreciation of his years of service with the municipality. **CARRIED**
- 258/2021 **Adjourn:** Sheldon Vance: That the meeting be adjourned at 10:30 a.m. and the next meeting of council is scheduled for Monday, November 8, 2021 at 9:00 a.m., to be held in the council chambers in the R.M. of Big Arm, No. 251 office. 54 Prince Street, Imperial, Saskatchewan. **CARRIED UNANIMOUSLY**



 Reeve



 Administrator