

**Regular Meeting of the Council for the R.M. of Big Arm, No. 251 held on Monday, March 18, 2024 in Council chambers in the municipal office in Imperial, SK commencing at 9:00 a.m.**

**Present:** Reeve Sheldon Vance, Councillors Chase Tannahill, Trevor Lewis, Jeff Nelson, Larry Waldow, and CAO Yvonne (Bonny) Goodsman

**Absent:** Tanner Hebron and Kevin Rae

**Attend:** Corrie McLane- Maintenance – 9:00 am

Septa Rendra – WSP – 9:30 – not in attendance

**63/2024 Meeting:** Sheldon Vance: That as a quorum is present the meeting is called to order.  
**CARRIED UNANIMOUSLY**

**64/2024 Agenda:** Chase Tannahill: That the agenda be accepted as presented.  
**CARRIED UNANIMOUSLY**

**No Statements of Conflict with the Agenda Items were expressed at this time.**

**Corrie McLane attended at 9:00 a.m. and gave the foreman report.**

**65/2024 Gravel:** Jeff Nelson: That a request for quotes be sent out for an estimated haul of 15,000 cubic yards with the haul to commence by June 15, 2024.  
Requests to be sent to: Richardson Services  
Boyd Construction  
McIntosh  
**CARRIED UNANIMOUSLY**

**66/2024 Maint:** Trevor Lewis: That the Foreman report be accepted as presented.  
**CARRIED UNANIMOUSLY**

**67/2024 Minutes:** Chase Tannahill: That the minutes from the regular meeting held on February 5, 2024 be accepted as presented.  
**CARRIED UNANIMOUSLY**

**68/2024 Mail:** Jeff Nelson: That correspondence be acknowledged as received and accepted as presented and be filed.  
a) SaskTip Membership  
b) Diamond Asphalt Repair Inquiry  
**CARRIED UNANIMOUSLY**

**69/2024 Gravel:** Larry Waldow: That Council authorizes Reeve Vance and foreman Corrie McLane to discuss gravel concerns and questions with landowner of SE 29-27-25 W2.  
**CARRIED UNANIMOUSLY**

**70/2024 Budget:** Chase Tannahill: That budget discussion be deferred until the April 2024 meeting.  
**CARRIED UNANIMOUSLY**

**Foreman McLane left the meeting at 10:15 am.**

**71/2024 F/S:** Jeff Nelson: That the Financial Statements, the list of accounts paid and employee payroll register, bank reconciliation, and Councillor Indemnity for the month of February

2024 be accepted as presented and are attached to and form part of these minutes.

**CARRIED UNANIMOUSLY**

**72/2024 A/Payable: Chase Tannahill:** That the list of accounts payable and employee payroll register for the month of March 2024 be accepted as presented and are attached to and form part of these minutes. **CARRIED UNANIMOUSLY**

**73/2024 Retirement: Jeff Nelson:** That Council acknowledges receipt of administrative notice of retirement. **CARRIED UNANIMOUSLY**

**74/2024 Admin.: Larry Waldow:** That Council authorizes employing Anna Rintoul as Administrator for the Municipality commencing April 6, 2024 for an annual salary of \$70,000.06 based on a four-day work week – to be paid on a bi-weekly basis (\$2,692.31). Salary increases shall be tied to matching the percentage and appropriate levels of the annual RMAA Salary Schedule. Council agrees to the following terms and conditions:

Annual Holidays:	Years 1-4	4 weeks per annum
	Years 5-10	5 weeks per annum
	Years 11 +	6 weeks per annum
Health and Dental	Level 2 coverage with employee responsible for full premium.	
Long Term Disability	Premium per SARM coverage with employee responsible for full premium	
Short Term Disability	Premium per SARM coverage with municipality responsible for full premium	
Life Insurance	Premium per SARM coverage with employee responsible for full premium	
Vision	Per SARM coverage (taxable benefit)	
Sick Leave	Per existing Sick Leave Policy	
Pension	Per MEPP contribution standards and requirements	

**CARRIED UNANIMOUSLY**

**75/2024 Admin.: Jeff Nelson:** That Council authorizes contracting BG Agencies for Administrative/Financial Consulting at the rate of \$100.00 per hour. Contracting at the Administrator’s discretion. **CARRIED UNANIMOUSLY**

**76/2024 Donation: Trevor Lewis:** That Council authorizes a \$12,000.00 donation to Imperial Ambulance. **CARRIED UNANIMOUSLY**

**77/2024 Website: Trevor Lewis:** That discussion on the website proposal be deferred until the April meeting. **CARRIED UNANIMOUSLY**

**78/2024 Policy: Chase Tannahill:** That the RM acknowledges receipt of information on Violence in the Workplace Policy Statement and Prevention Plan. **CARRIED UNANIMOUSLY**

**79/2024 Adjourn: Trevor Lewis:** That the meeting be adjourned at 10:30 a.m. and the next meeting of council is scheduled for Monday, April 8, 2024 at 9:00 a.m., to be held in the council chambers in the R.M. of Big Arm, No. 251 office. 54 Prince Street, Imperial, Saskatchewan. **CARRIED UNANIMOUSLY**

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Reeve

Administrator