

Regular Meeting of the Council for the Village of Liberty January 19, 2022 held in Council chambers at 54 Prince Street in Imperial, SK commencing at 4:00 p.m.

Present: Mayor Jennifer Langlois, Councillors Jim Stratton, Bob Dornian and Administrator Yvonne (Bonny) Goodsman

Absent:

Attending: Travis Wolff- Maintenance

01/2022 **Meeting:** Jennifer Langlois: That as a quorum is present the meeting is called to order.
CARRIED UNANIMOUSLY

02/2022 **Agenda:** Bob Dornian: That the agenda be accepted as amended by adding:
Administration – 8 - List of Arrears
Mayor and Councillor Forum – 1 - Clean out Cistern
CARRIED UNANIMOUSLY

No Statement of Conflict with the Agenda Items were expressed at this time.

03/2022 **Minutes:** Bob Dornian: That the minutes for the meeting held on December 15, 2021 are accepted as presented.
CARRIED UNANIMOUSLY

Councillor Stratton attended the meeting at 4:20 p.m.

Travis Wolff gave the maintenance report.

04/2022 **Maint.:** Jim Stratton: That the maintenance report, water works logs, and water analysis reports be accepted as presented.
CARRIED UNANIMOUSLY

05/2022 **Hose:** Jim Stratton: That council directs maintenance staff that the R/O Hose to be changed on a monthly basis.
CARRIED UNANIMOUSLY

06/2022 **Water:** Bob Dornian: That Council authorizes Administration to establish a Water Reserve of \$10,000.00 as of December 30, 2021.
A Machinery and Equipment Reserve of \$20,000.00 as of December 30, 2021 and, Further, Administration is authorized to establish a Road Reserve of \$5,000.00 as of December 30, 2021.
CARRIED UNANIMOUSLY

07/2022 **Corres.:** Bob Dornian: That the following correspondence be acknowledged as received:
a) Hudson Bay Membership
b) Volunteer firefighter's membership application
c) FCM Membership
d) CPWA Membership
e) Munisoft Community project initiative
CARRIED UNANIMOUSLY

08/2022 **Fire:** Jim Stratton: That Kyle Mooney be appointed as Fire Chief for the 2022 year.
CARRIED UNANIMOUSLY

09/2022 **Staff:** Bob Dornian: That Council acknowledges maintenance staff to be on vacation January 24-28, 2022.
CARRIED UNANIMOUSLY

10/2022 **F/S:** Jim Stratton: That the Financial Statements, List of Accounts Paid and Payroll Cheque Register Report for the month of December 2021 are accepted as presented and are attached to and form part of these minutes.
CARRIED UNANIMOUSLY

11/2022 **A/P:** Bob Dornian: That the Accounts Payable and Council Indemnity Cheque Register Report for the month of January 2022 to date be accepted as presented and are attached to and form part of these minutes.
CARRIED UNANIMOUSLY

12/2022 **F/S:** Jim Stratton: That Council approves the 2021 Unaudited Draft 2021 Financial Statement as presented by the Administrator.
CARRIED UNANIMOUSLY

13/2022 **Allow.:** Bob Dornian: That allowance for current taxes receivable be eliminated as of December 30, 2021.
CARRIED UNANIMOUSLY

14/2022 **RBC:** Jim Stratton: That Council acknowledges receipt of the upcoming RBC Virtual Meeting.
CARRIED UNANIMOUSLY

- 15/2022 **Arrears:** **Bob Dornian:** That Council accepts the List of Arrears as presented by the Administrator. **CARRIED UNANIMOUSLY**
- 16/2022 **Taxes:** **Jim Stratton:** That the Tax Enforcement List to be advertised in the Watrous Manitou as required under the *Tax Enforcement Act*. **CARRIED UNANIMOUSLY**
- 17/2022 **Cistern:** **Bob Dornian:** That Council defers discussion on cleaning of the pump house cistern until April 2022 Meeting. **CARRIED UNANIMOUSLY**
- 18/2022 **Fire:** **Jim Stratton:** That Administration to create Fire Agreements for Council's consideration at February's meeting. \$1000.00 per call for fire truck and firefighters for the first hour or portion or thereof with the charge of \$500.00 per hour for same for each subsequent hour beyond the first hour. **CARRIED UNANIMOUSLY**
- 19/2022 **TIPS:** **Jim Stratton:** That council defers discussion on the 2021 TIP Grant reporting be deferred until the February Council meeting. **CARRIED UNANIMOUSLY**

First Meeting of the Year
- 20/2022 **WCB:** **Jim Stratton:** That Council declines coverage under the Sask Workers Compensation Board for council members. **CARRIED UNANIMOUSLY**
- 21/2022 **Sask Lottery:** **Bob Dornian:** That council authorizes application for Sask Lotteries 2023 Grant of \$732.00 with same be given to the Liberty Service Club for 2022. **CARRIED UNANIMOUSLY**
- 22/2022 **Staff:** **Jennifer Langlois:** That the following personnel are hired by the Village of Liberty for 2022.
Administrator: Yvonne (Bonny) Goodsman
Maintenance: Travis Wolff **CARRIED UNANIMOUSLY**
- 23/2022 **Rates:** **Jim Stratton:** That the following rates and service charges be implemented for 2022.
Administrator's Wages: Yvonne (Bonny) Goodsman be hired as the administrator of the Village of Liberty for a gross annual salary of \$7,488.00 per annum to be paid bi-weekly (\$288.00).
Fire Calls: Attendance at fires: \$1000.00 per call & \$500 per hour after 1st hour- Payments to be split 50/50 with Liberty Volunteer Fire Fighters Association
Mileage Rate: \$0.40 per kilometre
Service Charges: Snow Plowing<15mins \$25.00 flat fee
Snow Plowing 15-30mins \$35.00 flat fee
Snow Plowing Hourly \$45.00 per hour
Custom Mowing<30mins \$35.00 flat fee
Custom Mowing Hourly \$45.00 flat fee
Photocopying \$1.00 per copy

Office Clerk Wages: Nicole McDade be contracted to provide casual admin services at a rate of \$200.00 per month.

Custom Work Charges: Tractor and Front-End Loader \$200.00 per hour or portion thereof if used for less that four hours. Additional usage over the first four hours is billable at \$250.00 per hour or portion thereof (includes operator) at the discretion of council. **CARRIED UNANIMOUSLY**
- 24/2022 **BOR:** **Bob Dornian:** That Western Municipal Consultants be appointed to sit as the 2022 Board of Revision for the municipality at the following rates:
\$250.00 retainer; \$50.00 hourly fee for staff
\$75.00 hourly fee per board member for appeals
\$0.60 per kilometer mileage
\$0.15 per page printing fee, sundry fees **CARRIED UNANIMOUSLY**
- 25/2022 **Fire:** **Bob Dornian:** That council approves the Fire Revenue and Expenditure Statement for 2021 as presented by the administrator. **CARRIED UNANIMOUSLY**
- 26/2022 **TTP:** **Jennifer Langlois:** That the tax title property allowance analysis report for 2021 be accepted as presented by the administrator with an approved allowance for tax title

property for 2021 in the amount of \$9367.77.

CARRIED UNANIMOUSLY

27/2022 Office: **Bob Dornian:** That the office hours be set for the Village of Liberty as 9:00 a.m. to 4:00 p.m. Monday to Friday during regular office hours of the R.M. office where situated. **CARRIED UNANIMOUSLY**

28/2022 Meetings: **Jim Stratton:** That monthly meetings of the Village of Liberty Council will be held as follows unless otherwise stipulated by council resolution or calling a Special Meeting:
- Meetings are to be held in the Municipal Office located in Imperial, SK where situated at 4:30 p.m. on the second Wednesday of each month. **CARRIED UNANIMOUSLY**

29/2022 Inspectors: **Jennifer Langlois:** That under the *Nuisance Bylaw 2 of 2006* that the entire council be appointed as inspectors for 2022. **CARRIED UNANIMOUSLY**

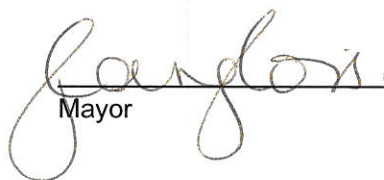
30/2022 Bond: **Jim Stratton:** That the SUMAssure Bond in the amount of \$5,000,000.00 effective from January 1, 2022 to December 31, 2022 is approved as presented by the administrator. **CARRIED UNANIMOUSLY**

31/2022 Fire: **Bob Dornian:** That council approves the purchase of SUMA Insurance for Volunteer Fire Fighters under Plan B. **CARRIED UNANIMOUSLY**

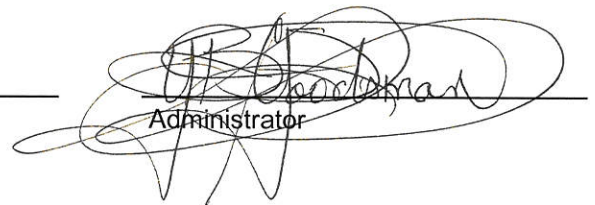
32/2022 Election: **Jim Stratton:** That should an election be called Election Officials for 2022 be as follows:
Returning Officer: Yvonne (Bonny) Goodsmen
Nomination Officers: Yvonne (Bonny) Goodsmen and Nicole McDade
Polling Place will be in the Village of Liberty Hall in Liberty, SK.
Compensation to be mileage at \$0.40/km for same. \$14.00 per hour for appointees and regular employees are to receive regular pay as compensation. **CARRIED UNANIMOUSLY**

33/2022 Emerg. Plan: **Bob Dornian:** That Council adopts the Waterworks Emergency Plan as presented and amended. **CARRIED UNANIMOUSLY**

34/2019 Adjourn: **Jennifer Langlois:** That the meeting be adjourned at 6:00 p.m. and a regular meeting of council be scheduled for Wednesday, February 16, 2022 at 4:30 p.m. at the Village of Liberty Office, 54 Prince Street in the Town of Imperial, Saskatchewan. **CARRIED UNANIMOUSLY**



Mayor



Administrator