

Agenda for the R.M. of Big Arm, No. 251 – January 10, 2021

Call to Order: 9:00 am

Approval of Agenda:

Adoption of Minutes: December 13, 2021

Notice of proclamations

Presentations and recognitions

Public hearings:

Delegations: Corrie McLane- Maintenance
Liberty Fire Department – 9 am

Communications:

1. ConX Wireless request
2. CPWA Annual Conference

Reports of public works:

1. Foreman Report
2. Foreman's 2022 Projects
3. SaskPower request
4. Bridge Reports

Reports of Administration Committees & Financial Statements

1. Financial Statements & Accounts Paid & Employee Payroll for October
2. A/P, employee's payroll December to date
3. Unaudited Financial Statements
4. Budget Worksheets- Assets
5. Personal Liability Insurance Statement
6. SARM Property Self Insurance Plan
7. Cyber Liability Coverage
8. Eliminate Allowance for Current Taxes
9. Tax Title Property Analysis

Reeve & Councillors forum:

Unfinished Business:

- 1.
- 2.

New Business:

▪ **First Meeting of the Year:**

1. Fidelity Bonds, Securities, Titles and Agreements be presented
22/2021 **Bond:** **Scott McDade:** That the Fidelity Bond as presented to council be accepted. Bond coverage is for one hundred thousand dollars (\$100,000.00) and expires January 1, 2021. Bonding is provided through SARM and coverage is provided for all office employees.

CARRIED UNANIMOUSLY

- 23/2021** **Bond:** **Scott McDade** That the Administrator's bond is to be the limit set for the amount of collections held in the R.M. office before daily deposits is required- namely a limit of one hundred thousand dollars (\$100,000.00) as per clause 111(i) of the *Municipalities Act*.

CARRIED UNANIMOUSLY

2. TIP Grant

23/2021 **Tip Grant:** Jeff Nelson: That the Sask Lotteries grant allotment for 2022 is to be allocated 100% to the Town of Imperial. **CARRIED UNANIMOUSLY**

3. Fee for meeting minutes

24/2021 **Minutes:** Scott McDade: That upon payment of a fee of \$150.00 by any voter, the Administrator shall mail to the voter, within a reasonable time after the minutes have been adopted by the council; a copy of the minutes of all subsequent council meetings held up to December 31 in that year. **CARRIED UNANIMOUSLY**

4. Fee for assessment field sheets

25/2021 **Assess:** Jeff Nelson: That Assessment Field sheets be provided for \$5.00 per copy. This schedule is the same one as was adopted by the assessment authority. **CARRIED UNANIMOUSLY**

5. Workers Compensation coverage for Reeve & Councillors

26/2021 **WCB:** Sheldon Vance: That the Worker's Compensation Board coverage for the Reeve and Councillors for the year 2021 be set at the minimum for each individual. **CARRIED UNANIMOUSLY**

6. Snowplowing of roads

27/2021 **Snow Plow:** Larry Waldow: That with regard to the snow plowing of roads, we will open and widen the roads. In this regard we will attempt to open roads to residences and including Primary Grid, Grid, Resort and Main Farm Access roads where required. No payment will be made by the municipality to individuals or snow plow clubs for snow clearing. **CARRIED UNANIMOUSLY**

7. Council Meetings date, times, place

28/2021 **Meetings:** Sheldon Vance: That the 2021 council meetings be held on the second Monday of each month, unless otherwise provided, at the RM Office in Imperial commencing at 8:00 a.m. **CARRIED UNANIMOUSLY**

8. Appointments:

Board of Revision
Pound Keepers
Assessor
Tax Collector
Weed Inspectors
Engineers
Auditors
Palliser Regional Library
Community Well on Busche Quarter
Regional Economic Development Committee

29/2021 **Appt.** Scott McDade: That the following committees and appointments be made for the year 2021.

Board of Revision: Krismer and Associates
Pound Keepers: Heartland Livestock
Assessor: Administrator
Tax Collector: Administrator
Pest Control Officer: Lee Storey
Weed Control Officer: None
Auditor: Leah Herback, CPA
Palliser Regional Library: Vacant
Imperial Community Well: Kevin Rae
Regional Economic Development Committee: Council as a whole
Mooney Well: Larry Waldow
Stalwart Well: Trevor Lewis
Engineers: Wood Infrastructure

CARRIED UNANIMOUSLY

9. Municipal employees' mileage rates

30/2021 **Mileage:** **Sheldon Vance:** That in 2021 all municipal employees be paid \$0.64 per mile (\$0.40/km) travelled while on municipal business. **CARRIED UNANIMOUSLY**

31/2021 **Mileage:** **Larry Waldow:** That in 2021 mileage allowance for the Councillors and/or Reeve for mileage travelled while on municipal business is set at \$0.64 per mile (\$0.40/km). **CARRIED UNANIMOUSLY**

10. Stalwart Hall

32/2021 **Stal. Hall:** **Sheldon Vance:** That the council hereby approves the Stalwart Community Hall as available for public use at the user's own risk. **CARRIED UNANIMOUSLY**

11. Road Crews responsible for sign maintenance

33/2021 **Signs:** **Scott McDade:** That the road crews continue to do sign maintenance. **CARRIED UNANIMOUSLY**

12. Pest Control Officer and Rates of compensations per site and mileage

34/2021 **Pest Offic.:** **Jeff Nelson:** That compensation for the Pest Control Officer appointed by the municipality be set at \$11.00 per site and \$0.50/km for 2021. That to be paid \$250.00 per month from January to October then the remaining balance upon completion of the fall final inspection. **CARRIED UNANIMOUSLY**

13. Cemetery Grants 2021

35/2021 **Cemeteries:** **Sheldon Vance:** That the R.M. of Big Arm will pay the Town of Imperial \$200.00, The Village of Liberty \$200.00 and Wolfton Cemetery \$200.00 cemetery Grants in 2021. **CARRIED UNANIMOUSLY**

14. Disability Benefits Plan – SARM

36/2021 **SARM:** **Sheldon Vance:** That we continue our participation in the SARM Disability Benefit Plan to provide coverage for the Administrator and municipal employees and pay the required premium. **CARRIED UNANIMOUSLY**

15. SARM membership

37/2021 **SARM:** **Kevin Rae:** That we continue to be a member of the Saskatchewan Association of Rural Municipalities and that we pay our membership fee. **CARRIED UNANIMOUSLY**

16. Authority for Reeve or Deputy Reeve and Administrator to borrow such sums as required

17. Stipulating no cultivation on Primary grid road allowances closer than meter from toe of the side slope

38/2021 **Cultivation:** **Jeff Nelson:** That no cultivation or spraying be permitted on Primary Grid Road allowances and no closer than one metre from the toe of the side slope on all other road allowances. **CARRIED UNANIMOUSLY**

18. Road Work payments can be applied against outstanding taxes & custom work

19. Snow plowing of Stalwart streets

20. Office hours- Winter/Summer hours

39/2021 **Hours:** **Larry Waldow:** That the office hours for 2021 shall consist of 7 hours per day: Monday to Friday 9:00 a.m. to 4:00 p.m. **CARRIED UNANIMOUSLY**

21. Overweight Fees/rates in 2021 & policy requirement- do not issue permits

40/2021 **Permits:** **Trevor Lewis:** That RM 251 will not issue overweight permits in the current year. **CARRIED UNANIMOUSLY**

22. Election official appointment – polling place, etc.

41/2021 **Polls:** **Tanner Hebron:** That the Polling Stations and officials for 2021 elections be as follows:

Returning Office:	Yvonne Goodsman
Nomination Officers:	Yvonne Goodsman and Nicole McDade
<u>Polling Place:</u>	<u>Deputy Returning Officer:</u>
Division 1&2	R.M. of Big Arm Office, Imperial, SK, Nicole McDade
Division 3&4	R.M. of Big Arm Office, Imperial, SK, Nicole McDade
Division 5&6	R.M. of Big Arm Office, Imperial, SK, Nicole McDade

Remuneration is \$200.00 per day for contracted election officials or wages as established for Municipal employees who are acting as election officials. Election, if required, from 9:00 a.m. to 8:00 p.m. CST and that notice of call for nominations is to be advertised in One issue of the Watrous Manitou.

CARRIED UNANIMOUSLY

Regular Meeting New Business:

1. RMAA Membership and Newsletter
2. Etter's Beach Tower Installation
3. Approach Application
4. Permit Application

Public Forum:

Adjournment:

NEXT MEETING: Tentatively scheduled for Monday, February 14, 2022 at 9:00 a.m.

All meetings are open for public observation

Be advised that any or all of the meeting may occur through electronic means.

Council may call an in-camera session at any time to discuss long-range or strategic planning or any other matters that qualify under LAFOIP Section 16 and the Municipalities Act Section 120

Per Bylaw 3/2015 Section 13 & 14 this Agenda may be subject to change.